

### Mandatory results - Contents of the twinning project

|                          | <i><b>INTERVENTION LOGIC</b></i>   | <i><b>BENCHMARKS</b></i>  | <i><b>SOURCES OF INFORMATION</b></i>  | <i><b>ASSUMPTION (EXTERNAL TO PROJECT)</b></i>                                     |
|--------------------------|--|---|---|--|
| <b>OVERALL OBJECTIVE</b> | To strengthen protection of plant, animal and public health  | <ul style="list-style-type: none"> <li>• PD able to manage the phytosanitary matter according to <i>Acquis communautaire</i></li> </ul>   | <ul style="list-style-type: none"> <li>• Official Journals</li> <li>• Official statistics</li> </ul>  |  |
| <b>PROJECT PURPOSE</b>   | <p>Strengthened administrative capacity of PD to plan and manage the legislative making-process and the resources according to the standards of <i>Acquis communautaire</i></p> <p>Legislative, institutional and operational framework established for the implementation of a single phytosanitary control system based on EU <i>Acquis</i></p> <p>Introduction of quality management control system for Phytosanitary Directorate</p> | <ul style="list-style-type: none"> <li>▪ Costed, resourced action plan with phased priorities for adoption of the full phytosanitary <i>Acquis</i> agreed and implemented</li> <li>▪ Legislation related to producer registration, plant passport, import certification adopted and relevant action plan implemented to achieve a plant passport system</li> <li>▪ Quality manuals and procedures introduced and operational</li> </ul> | <ul style="list-style-type: none"> <li>▪ Official Journals</li> <li>▪ PD internal documents</li> <li>▪ Official Journals</li> <li>▪ PD internal documents</li> <li>▪ Procedures adopted as internal regulations</li> <li>▪ PD internal documents</li> </ul> | Present policy orientation and process of EU alignment remains government priority |

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|---------------------------------|--|---|--|---|
| <b><u>MANDATORY RESULTS</u></b> | Development of a strategy aiming to reform and enhance the phytosanitary control system in line with the <i>Acquis communautaire</i> with detailed action plans adopted and under implementation | Institutional development strategy for Phytosanitary Directorate prepared, revised, implemented and costed  | <ul style="list-style-type: none"> <li>▪ PD planning documents</li> <li>▪ Budget of MAFWN</li> </ul>                 | <ul style="list-style-type: none"> <li>▪ Policy orientations do not change and financial resources allocated</li> </ul> |
|                                 | Human resource management and general work planning procedures established and under implementation  | Measures taken to unify and train inspectorates   | <ul style="list-style-type: none"> <li>▪ Working procedures</li> <li>▪ New PD framework</li> </ul>                   |   |
|                                 | Action plan for strengthening plant health certification and control procedures in line with the <i>Acquis communautaire</i> under implementation  | Action plan for establishment of the new system prepared and implemented (included a pilot project designed and under implementation) and financial budget identified and secured for the following years | <ul style="list-style-type: none"> <li>▪ Working procedures</li> <li>▪ Guidelines</li> </ul>                         | <ul style="list-style-type: none"> <li>▪ Financial resources allocated</li> </ul>                                       |
|                                 | Legislation aligned with the <i>Acquis communautaire</i>   | <p>Eventual necessary changes to Law on Phytosanitary Service identified and proposed to the Parliament</p> <p>Secondary legislation (Plant Passport, monitoring and control ones) adopted</p>            | <ul style="list-style-type: none"> <li>▪ Official Journal</li> </ul>   | <ul style="list-style-type: none"> <li>▪ Parliament adopts the drafted norms in prompt times</li> </ul>                 |
|                                 | Administrative and technical procedures for phytosanitary inspections prepared and implemented   | Quality manual introduced and staff trained in its application  | <ul style="list-style-type: none"> <li>• Manuals</li> <li>• PD official document</li> <li>• Training plan</li> </ul> | <ul style="list-style-type: none"> <li>• Financial resources allocated</li> </ul>                                       |

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|----------------------|---|---|--|--|
| <b>COMPONENT 1:</b>  | Strengthening of the PD capacity in managing the phytosanitary sector according to Acquis communautaire   | Objectives defined and PD administrative and professional capabilities agreed and under implementation  | Twinning Project reports<br>Final Twinning project report  | Action plans adopted by the BC authority   |
| <b>ACTIVITY 1.1.</b> | Preparation and implementation of an overall development phytosanitary strategy   | Development strategy agreed and under implementation by the end of month 7 of the project<br><br>Investment plan prepared and costed by the end of month 7 of the project   | Mission reports<br>Minutes of meetings<br>MAFWN budget   | Present policy orientation and process of EU alignment remains government priority;<br><br>Financial resources established |
| <b>ACTIVITY 1.2.</b> | Preparation and implementation of an administrative capacity building plan  | Administrative capacity building plan agreed and under implementation by the end of month 18 of the project implementation<br><br>Draft legislation aligned with the Acquis implementation by the end of month 18 of the project implementation | Mission reports<br>Minutes of meetings<br>Organisational framework drafted<br>Action plan elaborated                                       |  |
| <b>ACTIVITY 1.3.</b> | Professional capacity building plan   | Professional capacity building plan agreed by the end of month 13 of the project implementation   | Mission reports<br>Minutes of meetings<br>Organisation chart<br>Responsibilities and duties internal documents<br>Training plan elaborated |  |
| <b>ACTIVITY 1.4</b>  | Strengthen the management of the Phytosanitary Directorate to oversee the implementation of the development strategy for the phytosanitary sector | Management procedures established and implemented by the end of month 22 of the project implementation  | Mission reports<br>Edited procedures<br>Quality reports  |  |

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| <b>COMPONENT 2</b>    | Support for replacement of the current plant health certificate systems for export and domestic sales with a single system based on or leading to introduction of controls based on the EU plant passport system | New certification system developed and implemented<br>Increased awareness by trained Inspectors, industry and public | Twinning reports<br>Final Twinning report   | Adoption by government of the legislative and procedural measures                   |
| <b>SUB COMP 2.1</b>   | Implementation of a single system of phytosanitary control   | Progressive development of the single system under implementation and staff trained in the procedures by the end of  | Guidelines and procedures   |   |
| <b>ACTIVITY 2.1.1</b> | Review of the pest status of quarantine organisms  | New list of quarantine pests reviewed and evaluated by the end of month 6 of the project implementation.             | Mission reports<br>Minutes of meetings  | Appropriate literature and information available for the experts                    |
| <b>ACTIVITY 2.1.2</b> | Formulation of a proposal for a notification system  | Notification system studied and under implementation by the end of month 12 of the project implementation.           | Minutes of meetings<br>Mission reports<br>Forms adopted<br>Internal instructions  |   |
| <b>ACTIVITY 2.1.3</b> | Development of a phytosanitary control system for seed crops intended to domestic and export trade   | Control system for seed crops developed by the end of month 20 of the project implementation.                        | Minutes of meetings<br>Mission reports<br>Forms adopted<br>Internal instructions  | Availability of producer notifications  |
| <b>ACTIVITY 2.1.4</b> | Introduction and development of a PRA system   | General rules and procedures for a PRA system elaborated by the end of month 18 of the project implementation        | Minutes of meetings<br>Mission reports<br>Guidelines                              | Co-operation of the scientific institutions   |
| <b>ACTIVITY 2.1.5</b> | Development of a system to authorise and monitor the use of IPPC mark for wood packaging material  | Authorisation mark system evaluated and under implementation by the end of month 15 of the project implementation    | Minutes of meetings<br>Mission reports<br>Guidelines<br>Instructions for industry | Co-operation by the wood industry<br>Co-operation with Customs authority for import |

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| <b>ACTIVITY 2.1.6</b> | Introduction and development of schemes for the production of virus-free propagation material, where necessary                                       | Healthy plants certification scheme evaluated and under implementation by the end of month 23 of the project implementation   | Minutes of meetings<br>Mission reports<br>Guidelines on the scheme   | Effective interest of the producers in the scheme development                                     |
| <b>SUB COMP 2.2</b>   | <b>Implementation of the plant passport system</b>   | <b>Plant passport system evaluated, developed and under implementation at the national level</b>  | <b>PD regulations<br/>PD internal procedures</b>   | <b>Legislative framework ready to be adopted<br/><br/>Effective co-operation of the producers</b> |
| <b>ACTIVITY 2.2.1</b> | Investigation and assessment MAFWM's legal powers and capabilities to introduce the systems needed to operate an EU-compatible plant passport regime | Gap analysis completed by the end of month 5 of the project implementation  | Minutes of meetings<br>Mission reports<br>Table of concordance   | Fruitful co-operation of the producers in the development of the system                           |
| <b>ACTIVITY 2.2.2</b> | Draft executive legislation as necessary   | Secondary legislation, where missing, drafted and ready to be approved by the end of month 8 of the project implementation  | Official Journals<br>Minutes of meetings<br>Mission reports  |   |
| <b>ACTIVITY 2.2.3</b> | Prepare a strategy and an action plan for the phased introduction of an EU compliant plant passport scheme   | <ul style="list-style-type: none"> <li>▪ Strategy and action plan agreed</li> </ul> PD staff provided with the relevant guidelines and trained to carry out the monitoring activity by the end of month 7 of the project implementation | <ul style="list-style-type: none"> <li>▪ Minutes of meetings</li> <li>▪ Mission reports</li> <li>▪ Register of producers</li> <li>▪ PD internal regulation and documentation</li> <li>▪ Guidelines for inspectors</li> </ul> |   |

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| <b>ACTIVITY 2.2.4</b> | Design, consult, implement and appraise a small scale pilot scheme to test official and industry capabilities to implement, administrate, enforce and record a plant health passport scheme based on EU rules | <ul style="list-style-type: none"> <li>▪ Pilot plant passport scheme developed and started by the end of month 24 of the project implementation.</li> </ul>             | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Minutes of meetings</li> <li>▪ List of involved producers</li> <li>▪ Communications to the involved persons</li> <li>▪ Inspection reports</li> <li>▪ Guidelines for inspectors and producers</li> </ul> | <ul style="list-style-type: none"> <li>▪ Industry co-operation</li> </ul>  |
| <b>SUB COMP 2.3</b>   | <b>Introduction and Development of an official monitoring system</b>  | <ul style="list-style-type: none"> <li>▪ <b>Monitoring plan elaborated and under implementation</b></li> </ul>  | <ul style="list-style-type: none"> <li>▪ <b>PD internal documentation</b></li> </ul>  | <ul style="list-style-type: none"> <li>▪ <b>Financial resources allocated</b></li> <li>▪ <b>Effective co-operation by other institutions involved</b></li> </ul> |
| <b>ACTIVITY 2.3.1</b> | Assistance in the formulation of a national monitoring and survey plan for some key organisms occurring or not in Serbia  | <ul style="list-style-type: none"> <li>▪ National monitoring plan elaborated by the end of month 13 of the project implementation</li> </ul>                            | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Minutes of meetings</li> <li>▪ PD internal documentation</li> <li>▪ Guidelines for inspectors</li> <li>▪ Appropriate reporting forms</li> </ul>   | <ul style="list-style-type: none"> <li>▪ Effective co-operation by other institutions involved</li> </ul>  |
| <b>ACTIVITY 2.3.2</b> | Assistance in the development of a monitoring database based on GIS technology (which is not an obligation of EU legislation, but it could be an useful management system)                                    | <ul style="list-style-type: none"> <li>▪ GIS recording system evaluated and starting of its development by the end of month 14 of the project implementation</li> </ul> | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Minutes of meetings</li> <li>▪ Mapping tests</li> </ul>   | <ul style="list-style-type: none"> <li>▪ Appropriate budget available to develop the system</li> </ul>   |

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| <b>ACTIVITY 2.3.3</b>    | Assistance in the identification and implementation of PFA system   | <ul style="list-style-type: none"> <li>▪ PFA system studied, evaluated and, if possible, under implementation by the end of month 16 of the project implementation</li> </ul>  | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Minutes of meetings</li> <li>▪ PD internal documentation</li> <li>▪ Guidelines</li> </ul> | <ul style="list-style-type: none"> <li>▪ Missing of interest by the producers</li> </ul> |
| <b>SUB COMPONENT 2.4</b> | <b>Development of a permanent training system</b>   | <ul style="list-style-type: none"> <li>▪ <b>Training plan elaborated and under implementation</b></li> </ul>   | <ul style="list-style-type: none"> <li>▪ <b>Number of training days</b></li> <li>▪ <b>Number of training inspectors</b></li> </ul>                            |  |
| <b>ACTIVITY 2.4.1</b>    | Analyses of the training needs and formulation of a training plan   | <ul style="list-style-type: none"> <li>▪ Training needs assessment prepared</li> <li>▪ Training plan agreed and started by the end of month 6 of the project implementation</li> </ul>   | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Minutes of meetings</li> <li>▪ Training programmes</li> <li>▪ Guidelines</li> </ul>       |  |
| <b>ACTIVITY 2.4.2</b>    | Study visit in MS for direct exchange of experience on health certificate systems and EU plant passport system (6 officers/inspectors per 1 week) | <ul style="list-style-type: none"> <li>▪ 6 officers/inspectors trained on Health Certification System for Export and Internal trade and on Control based on Plant Passport System by the end of month 9 of the project implementation</li> </ul> | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Training materials</li> <li>▪ Post-visit evaluation documents</li> </ul>                  |  |
| <b>ACTIVITY 2.4.3</b>    | Internship in Italy for on-job-training on health certificate systems and EU plant passport system (1 officer/inspector per 2 weeks)              | <ul style="list-style-type: none"> <li>▪ 1 officer/inspector trained on Health Certification System for Export and Internal trade and on Control based on Plant Passport System</li> </ul>   | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Training materials</li> <li>▪ Post-visit evaluation documents</li> </ul>                  |  |
| <b>ACTIVITY 2.4.4</b>    | Internship in Italy for on-job-training on virus-free certification schemes (3 officers/inspectors per 2 weeks)                                   | <ul style="list-style-type: none"> <li>▪ 3 officers/inspectors trained on Health Certification System for Export and Internal trade for Virus-free certification schemes and Plant passport</li> </ul>   | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Training materials</li> <li>▪ Post-visit evaluation</li> </ul>                            |  |

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|                      |  |  | documents  |  |
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| <b>COMPONENT 3:</b>  | <b>Quality control and training</b>  | <b>Key and selected staff trained and operational manuals prepared</b>   | <b>Training programme</b>  |  |
| <b>ACTIVITY 3.1.</b> | Review and, if necessary, draft laws giving the necessary legal powers needed to inspect, control, monitor and report on the implementation by official bodies of current and planned Serbian laws | <ul style="list-style-type: none"> <li>▪ Laws agreed for submission to Parliament by the end of month 12 of the project implementation</li> </ul>  | <ul style="list-style-type: none"> <li>▪ Official Journal</li> </ul>   | <ul style="list-style-type: none"> <li>▪ English translation of the basic laws</li> <li>▪ Parliament adopts the drafted norms in prompt times</li> </ul> |
| <b>ACTIVITY 3.2</b>  | Prepare manuals of procedures and associated documentation to be used by official technical control inspectors   | <ul style="list-style-type: none"> <li>▪ Manuals of procedure prepared, printed and distributed by the end of month of the project implementation</li> <li>▪ Training materials agreed by Directorate and documented by the end of month 24 of the project implementation</li> </ul> | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Procedures</li> <li>▪ Manuals</li> </ul>       | <ul style="list-style-type: none"> <li>▪ Appropriate financial resources allocated for printing</li> </ul>   |
| <b>ACTIVITY 3.3.</b> | Establish and/or strengthen administrative and technical procedures, structures and controls   | <ul style="list-style-type: none"> <li>▪ Procedures agreed and documented by the end of month 24 of the project implementation</li> </ul>  | <ul style="list-style-type: none"> <li>▪ Mission reports</li> <li>▪ Procedures</li> <li>▪ Staff trained</li> </ul> |  |
| <b>ACTIVITY 3.4</b>  | Prepare explanatory material for traders and the public  | <ul style="list-style-type: none"> <li>▪ Explanatory material prepared, printed and distributed by the end of month 22 of the project implementation</li> </ul>  | <ul style="list-style-type: none"> <li>▪ Set of instructions and extension material</li> </ul>                     | <ul style="list-style-type: none"> <li>▪ Financial resources allocated for the extension material</li> </ul>   |